|  |  |  |
| --- | --- | --- |
|  | Report Date: |  |
| Part Description: | GFMS Part No: | Revision Index: | Revision Date: |
|  |  |  |  |
| Supplier: | Supplier Reference Person: | Phone: | E-Mail: |
|  |  |  |  |
| GFMS Site: | GFMS Reference: | Initial Samples Order No: | Order / Call-off Date: |
|  |  |  |  |
| **Reason for Initial Sample Check** |  |  |
| [ ]  New supplier[ ]  New part[ ]  Part specification change | [ ]  Production process change[ ]  Production transfer[ ]  Supply chain change | [ ]  Longer time period without production |
| **Conformity Declaration** |
| Number of Sample Parts Delivered: |  | Unloading Point: |  |
| **Inspection results** |  |  | **Evidences (attachments)** |  |
| Dimensional conformity | Full lay out dimensions | [ ]  | Full lay out dimensional report | [ ]  |
|  | Preliminary capability Ppk of critical characteristics | [ ]  | Ppk values of critical characteristics | [ ]  |
| Material conformity | Raw material and surface treatment | [ ]  | Marking readability and encode datae | [ ]  |
|  | REACH compliance | [ ]  |  | [ ]  |
| Functional conformity | All specified functions in specified conditions | [ ]  |  | [ ]  |
| Traceability Conformity | Identification according to GF applicable standards \* | [ ]  |  |  |
| \* If requested for traceability purpose in the AQP |
| **Comments** |  |
| **We hereby confirm that** |  |  |  |  |
| **1.** | The delivered sample parts have completely been produced by using the series production tools and following the series production procedures and methods. |  |
| **2.** | The delivered sample parts have successfully passed the appropriate initial sample inspections (see also above) and that all deviations are declared in this report (comments). |  |
| **3.** | A release decision of GFMS does not release the supplier from his responsibility to produce and deliver exactly according to the valid drawing and specification and with respect to the defined operating rules. |  |
| Surname, First Name: | Function: | Date: | Supplier Signature: |
|  |  |  |  |
| **Approval** (to be **filled in by GFMS)** |
|  | Approved | Approved with conditions | Refused | Not applicable |
| Dimensional conformity | [ ]  | [ ]  | [ ]  | [ ]  |
| Material conformity | [ ]  | [ ]  | [ ]  | [ ]  |
| Functional conformity | [ ]  | [ ]  | [ ]  | [ ]  |
| Packaging | [ ]  | [ ]  | [ ]  | [ ]  |
| Marking | [ ]  | [ ]  | [ ]  | [ ]  |
| Global decision | [ ]  | [ ]  | [ ]  | [ ]  |
| Surname, First Name: | Function: | Date: | GFMS Signature: |
|  |  |  |  |
| Distribution: |  |
|  |  |  |