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|  | | | | | | | | | | | | | | Request Date: | | | | |  | |
| Part Description: | | | | | | GFMS Part No.: | | | | Revision Index: | | | Revision Date: | | | | | | | |
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| Supplier: | | | | | | Supplier Reference Person: | | | | Phone: | | | E-Mail: | | | | | | | |
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| GFMS Site: | | | | | | GFMS Reference Person: | | | |  | | |  | | | | | | | |
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| **Change Description** | | | | | | | | | | | | | | | | | | | | |
| Proposed Change(s): | Include Supporting Data (drawings, procedures, associated parts no’s, costs, previous submissions, etc.) | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | |
| Reason for Change(s): | | | | | | | | | | | | | Change affects (several answers possible): | | | | | | | |
|  | | | | | | | | | | | | | Dimensions / material / surface  Production process/procedure  Supply chain / sub-supplier  Packaging | | | | | | | |
| Related Risks: | | | | | | | | Traceability (define the way to trace new parts): | | | | | | | | | | | | |
|  | | | | | | | |  | | | | | | | | | | | | |
| First Delivery Date after Change: | | | | Delivery Quantity before Change: | | | | Present Manufacturer / Site: | | | | | | | | Proposed Manufacturer / Site: | | | | |
|  | | | |  | | | |  | | | | | | | |  | | | | |
| Surname, First Name: | | | | | | Function: | | | | Date: | | Supplier Signature: | | | | | | | | |
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| **Intermediate Decision GFMS** | | | | | | | | | | | | | | | | | | | | |
| Comments / Conditions: | | Conditions may include special actions (e.g. higher inspection density) and/or conditions concerning delivery dates and quantities. | | | | | | | | | | | | | | | | | | |
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| Change affects: | | | | | R&D | | Engineering | | Logistics | | Purchasing | | | | | | Production | | | Quality |
| - dimensions / material / surface | | | | | X | | X | | X | | X | | | | | | X | | | X |
| - production process/procedure | | | | | X | | X | |  | | X | | | | | |  | | | X |
| - supply chain / sub-supplier | | | | |  | | X | | X | | X | | | | | |  | | | X |
| - packaging | | | | |  | | X | | X | | X | | | | | | X | | | X |
| Favorable? (Yes/No): | | | | |  | |  | |  | |  | | | | | |  | | |  |
| Surname, First name: | | | | |  | |  | |  | |  | | | | | |  | | |  |
| Date: | | | | |  | |  | |  | |  | | | | | |  | | |  |
| Signature: | | | | |  | |  | |  | |  | | | | | |  | | |  |
| **Final Decision GFMS** | | | | | | | | | | | | | | | | | | | | |
| Supplier Audit Date / Result: | | | Initial Samples Report No./ Result: | | | | | | Quantity to Deliver before Change: | | | | | | | | | Change Date / Serial Number: | | |
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| Comments / Conditions: | | Conditions may include special actions (e.g. higher inspection density) and/or conditions concerning delivery dates and quantities. | | | | | | | | | | | | | | | | | | |
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| Surname, First Name: | | | | | | Function: | | | | Date: | | GFMS Signature: | | | | | | | | |
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