

United Machining Business Continuity Policy

The purpose of this Business Continuity Policy is to outline the strategies, procedures, and responsibilities of United Machining, in order to ensure the continuous operation of critical business functions during disruptions, emergencies, or unexpected events. This policy applies to all employees, contractors, and stakeholders of the company.

United Machining is committed to maintaining the highest level of business continuity to safeguard our employees, assets, clients, and reputation. We recognize the importance of identifying potential risks, developing robust strategies, and establishing clear guidelines to effectively manage and recover from disruptive incidents.

A comprehensive risk assessment and business impact analysis will be conducted annually to identify potential threats and vulnerabilities to our critical business functions. This analysis will guide the development of our business continuity strategies and plans.

Business Continuity Strategies:

- **Prevention and Mitigation:** United Machining will implement proactive measures to prevent and mitigate potential disruptions. This includes maintaining a secure IT infrastructure, ensuring regular data backups, implementing cybersecurity measures, and conducting regular employee training on security protocols.
- **Emergency Response:** Clear emergency response plans will be established to address various scenarios, such as natural disasters, fires, medical emergencies, and security breaches. These plans will include evacuation procedures, communication protocols, and contact lists.
- **Alternate Work Arrangements:** In the event of a disruption to one of our production sites, United Machining will have procedures in place to enable employees to work remotely or relocate temporarily to alternate sites. This includes ensuring the availability of necessary tools, technologies, and secure remote access.
- **Communication Strategy:** A communication strategy will be devised to ensure timely and accurate communication with employees, clients, vendors, and other stakeholders during a disruptive incident. Clear lines of communication will be established, including backup communication channels.
- **Resource Management:** The individual sites of United Machining will maintain an inventory of critical resources required for business operations, such as equipment, supplies, and essential personnel. Plans will be in place to secure these resources during emergencies.

Comprehensive Business Continuity Plans will be developed based on the outcomes of risk assessment and business impact analysis of the individual sites. The BCP's will outline detailed procedures for each critical business function, including recovery steps, roles and responsibilities, and contact information.

The BCP's will be periodically tested through simulations and tabletop exercises to ensure its effectiveness. All employees will receive appropriate training on their roles and responsibilities during disruptive incidents.

All employees are responsible for promptly reporting any incidents that could potentially disrupt business operations.

United Machining is committed to continuously improving its business continuity strategies and plans based on lessons learned from testing, real incidents, and changes in the business environment.

By adhering to this Business Continuity Policy, United Machining aims to minimize disruptions, ensure the safety of its employees, protect its assets, and maintain the trust of its clients and stakeholders in the face of unexpected events.

Biel, 23rd September 2025



Stefan Dahl
Head of Operations / COO



Jerzy Hoek
Division Quality/Integrated Systems and BCM Manager